

APPLICATION FOR WATER/SEWER SERVICE
DIVISION OF WATER AND WASTEWATER TREATMENT
CITY OF OREGON, OHIO
PROPERTY OWNER SIGNATURE FORM

I _____, Owner of property at _____

herby make application for water/sewer service, and agree to conform to the rules and regulations established by the Director of Public Service. I agree to pay for such services in accordance with your schedule of rates as established in the Oregon Municipal Code; same to continue in full force until such time as I give due notice to have the service discontinued.

A copy of the Water Rules and Regulations which includes water and sewer charges are available through the Water Department. The water rules and regulations are also codified in Oregon Municipal Code and can be viewed at **www.conwaygreene.com/Oregon.htm**; See Chapter 935(Division of Water Rules and Regulations), Chapter 929 (sewer charges), Chapter 943 (water charges).

I understand owners of property shall be held responsible for water used in their premises, but, if requested, statements will be mailed to another designated person, such as tenants or agents, providing the owner and tenant or agent signs the form attached designating such persons and guaranteeing payment. In case the tenants or agents do not pay in accordance with the rules and regulations of the water department, the owner shall not thereby be relieved from the payment of any delinquencies that might occur. All delinquent accounts against property shall furnish just cause for civil suit against property owner.

I understand bills not paid within the designated period become delinquent and the service covered thereby may be discontinued and the water shut off after giving five days notice to that effect. It shall be sufficient notice if the same is sent to premises where water is used. The Division of Water and Wastewater Treatment sends out bills as a matter of convenience to the owner or water consumer, and failure to receive the same will not relieve anyone of the responsibility for prompt payment. All accounts shall be paid at the Division office, 5330 Seaman Road. The Division has no authorized collection agencies.

I understand a final reading must be taken to discontinue service. I understand water will be turned off at time of final read unless new tenant (if applicable) and owner signatures are received in the office before the final reading is taken.

Beginning Date of Service _____ Number of people in household _____

Owner signature Printed name & phone number

Owner's mailing address _____

I herby designate water/ sewer billing to be mailed to my tenant or agent _____
Printed name & phone number

Note: A signed Tenant Signature form must be attached to this form to establish the tenant /agent billing account. Signed form may be mailed to **City of Oregon, Div of Water, 5330 Seaman Rd, Oregon, OH 43616** or emailed to **water@oregonohio.org** faxed to the following number **419-698-7158**.