

**CITY OF OREGON - DEPARTMENT OF TAXATION**

5330 SEAMAN ROAD OREGON, OH 43616  
(419)698-7034    incometax@oregonohio.org

**BUSINESS QUESTIONNAIRE**

Name: \_\_\_\_\_ FEDERAL I.D. #: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ SOCIAL SECURITY #: \_\_\_\_\_

BUSINESS PHONE: \_\_\_\_\_

Section 193.03 of the Codified Ordinances of the City of Oregon imposes a tax at the rate of two and one-quarter (2.25%) on:

A) All salaries, wages, commissions and other compensation earned within the corporate boundaries of the City. Each employer within or doing business within the City, who employs one or more persons on a salary, wage, commission, or other compensation basis, shall at the time of payment thereof, deduct the tax and remit in accordance with regulations defined in the ordinance, to the Commissioner of Taxation.

B) The portion of net profits attributable to the City of Oregon of a business, profession, enterprise or other activity.

1. NATURE OF BUSINESS: \_\_\_\_\_

2. Starting date of activities in Oregon (or start date of withholding for an Oregon resident): \_\_\_\_\_

3. Number of employees to be employed in the City of Oregon: \_\_\_\_\_

4. If address shown above is a branch office, show name and address of home office, or vice versa.

\_\_\_\_\_  
\_\_\_\_\_

5. Is withholding done in-house \_\_\_\_\_, or by a third-party payroll company \_\_\_\_\_?  
If done in-house, our withholding forms can be found on-line at [www.oregonohio.org](http://www.oregonohio.org). If withholding is less than \$200 per month, quarterly withholding can be done. If greater than \$200 per month, monthly withholding is required.  
**Your FEIN serves as your account number.**

6. Type of Business Organization: \_\_\_ Corporation    \_\_\_ Proprietorship    \_\_\_ Partnership    \_\_\_ Other

If business is a Partnership, list names & addresses of Partners \_\_\_\_\_

\_\_\_\_\_

If you checked "Other" in question 6, please explain the type of organization \_\_\_\_\_

\_\_\_\_\_

7. Date of accounting year-end: \_\_\_\_\_

8. If you are withholding Oregon city tax as a courtesy for employees who do not work in Oregon, but do reside in Oregon, please check here: \_\_\_\_\_

I certify the above to be true and correct:

\_\_\_\_\_  
(Authorized Representative)

\_\_\_\_\_  
(Title)