

**12-04-17 Posting Date**  
**LUC- Seaman Road, PID No. 107148**  
**LUC- Yarrow Street, PID No. 107149**  
**City of Oregon**  
**Response Due Date: 12-22-17**

### **Communications Restrictions**

**Please note the following policy concerning communication between Consultants and the City of Oregon during the announcement and selection process:**

During the time period between advertisement and the announcement of final consultant selection, communication with consultants (or their agents) shall be limited as follows:

#### **Communications which are strictly prohibited:**

Any discussions or marketing activities related to this specific project.

#### **Allowable communications include:**

Technical or scope of services questions specific to the project or RFP requirements.

### **Project Description**

The services include preparation of construction contract plans for two bridge replacements within the City of Oregon in Lucas County. The bridges are over Otter Creek on Seaman Road (SFN. 4863127) and on Yarrow Street (SFN 4863143) with a project length of approximately 0.1 mile each.

The existing Seaman Bridge is a 26 ft single span structure with reinforced concrete beams and a concrete deck supported by full height concrete abutments walls supported on unknown foundations.

The proposed Seaman Road structure will be need to be designed to accommodate both vehicular and pedestrian / bike traffic to include two 12-foot wide lanes, 5-foot paved shoulders and a 5-ft sidewalk along the south side of the structure. The city anticipates that the proposed structure will be an approximately 28 ft span 3-sided structure based on hydraulic information and recent bridge replacement projects for the area. The profile and alignment of the existing roadway is not anticipated to be modified by the project. Some minor shoulder work to the approach roadway may be necessary to accommodate safety grading.

The existing Yarrow Bridge is a 29 ft single span structure with reinforced concrete beams and a concrete deck supported by full height concrete abutments walls supported on unknown foundations.

The proposed Yarrow Street structure will need to be designed to accommodate two 12-foot wide lanes and 2 ft paved shoulders with a sidewalk along the east side of the structure. The city anticipates that the proposed span will be approximately 28 ft based on hydraulic information for the area and the Taylor Road Bridge (which is just 0.1 miles upstream) that was recently replaced.



**ENVIRONMENTAL SERVICES:**

Environmental Document Preparation - EA/EIS;  
Environmental Document Preparation - CE;  
Environmental Document Preparation - Section 4(f);  
Ecological Surveys;  
Waterway Permits;  
ESA Screening, Phase I ESA and Phase II ESA

**COST ACCOUNTING SYSTEM**

Unlimited (Prime consultant and subconsultants that provide engineering and design related services must meet this prequalification requirement)

**Selection Subfactors**

There are no selection subfactors for this project.

**Contract Type and Payment Method**

Refer to the ODOT's Manual for Administration of Contracts for Professional Services, Volume 1: Consultant Contract Administration, Sections 4.3.A and 4.3.B for guidance concerning the appropriate contract type and payment method. Based on this guidance, contract type and payment method will be determined during the scope of services and negotiation process.

**Estimated Date of Authorization**

It is anticipated that the selected Consultant will be authorized to proceed by February 2018.

**Completion Schedule**

The plans are to be completed and on file with the City of Oregon within twenty-one (21) months from the date of authorization.

**Suspended or Debarred Firms**

Firms included on the current Federal list of firms suspended or debarred are not eligible for selection.

**Terms and Conditions**

The Department's Specifications for Consulting Services 2016 Edition will be included in all agreements selected under this request for letters of interest.

**Compliance with Title VI of the Civil Rights Act of 1964**

The City of Oregon, in accordance with Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders that it will affirmatively ensure that any contract entered into pursuant to this advertisement, all bidders including disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, sex, age, disability, low-income status, or limited English proficiency in consideration for an award.

## **Selection Procedures**

The LPA will directly select a consultant based on the Letter of Interest (Lol). The requirements for the Lol and the Programmatic Consultant Selection Rating Form that will be used to select the consultant are shown below.

Firms interested in being considered for selection should respond by submitting three (3) hard copies and one (1) electronic copy of the Letter of Interest to the following address **by 4:30 PM on the response due date** listed above.

**Paul Roman, P.E.**  
**Director of Public Service – City of Oregon**  
**5330 Seaman Road**  
**Oregon, Ohio 43616**

Responses received after 4:30 PM on the response due date will not be considered.

## **Scope of Services**

The Scope of Services document is included below.

## **Requirements for Letters of Interest, Programmatic Selection Process**

- A. Instructions for Preparing and Submitting a Letter of Interest
1. Provide the information requested in the Letter of Interest Content (Item B below), in the same order listed, in a letter signed by an officer of the firm. Do not send additional forms, resumes, brochures, or other material.
  2. Letters of Interest shall be limited to ten (10) 8½" x 11" single sided pages plus two (2) pages for the Project Approach (Item B.5 below).
  3. Please adhere to the following requirements in preparing and binding letters of interest:
    - a. Please use a minimum font size of 12-point and maintain margins of 1" on all four sides.
    - b. Page numbers must be centered at the bottom of each page.
    - c. Use 8½" x 11" paper only.
    - d. Bind letters of interest by stapling at the upper left hand corner only. Do not utilize any other binding system.
    - e. Do not provide tabbed inserts or other features that may interfere with machine copying.
- B. Letter of Interest Content
1. List the types of services for which your firm is currently prequalified by the Ohio Department of Transportation.
  2. List significant subconsultants, their current prequalification categories and the percentage of work to be performed by each subconsultant.

3. List the Project Manager and other key staff members, including key subconsultant staff. Include project engineers for important disciplines and staff members that will be responsible for the work, and the project responsibility of each.

Address the experience of the key staff members on similar projects, and the staff qualifications relative to the selection subfactors noted.

Provide references from three governmental organizations for similar projects completed in the past five years.

4. Describe the capacity of your staff and their ability to perform the work in a timely manner, relative to present workload, and the availability of the assigned staff.
5. Provide a description of your Project Approach, not to exceed two pages. Confirm that the firm has visited the site and address your firm's: 1) Technical approach; 2) Understanding of the project; 3) Qualifications for the project; 4) Knowledge and experience concerning relevant ODOT and local standards, procedures and guidance documents; 5) Innovative ideas; 6) Project specific plan for ensuring increased quality, reduced project delivery time and reduced project costs.

Items 1 thru 4 must be included within the 10-page body of the Lol. Remaining space within the ten (10) pages may be utilized to provide personnel resumes or additional information concerning general qualifications.

Consultant Selection Rating Form  
for  
Programmatic Selections

Project:  
PID:  
Project Type: \_\_\_\_\_  
District:  
Selection Committee Members:

Firm Name:

Category	Total Value	Scoring Criteria	Score
<b>Management &amp; Team</b>			
Project Manager	10	See Note 1, Exhibit 1	
Strength/Experience of Assigned Staff including Subconsultants	25	See Note 2, Exhibit 1	
Firm's Current Workload/ Availability of Personnel	10	See Note 4, Exhibit 1	
<b>Consultant's Past Performance</b>	30	See Note 3, Exhibit 1	
<b>Project Approach</b>	25		
<b>Total</b>	100		

If Applicable: Adequate good faith efforts made to meet DBE goal                      Y/N

**Exhibit 1 - Consultant Selection Rating Form Notes**

1. The proposed project manager for each consultant shall be ranked, with the highest ranked project manager receiving the greatest number of points, and lower ranked project managers receiving commensurately lower scores. The rankings and scores should be based on each project manager's experience on similar projects and past performance for the LPA and other agencies. The selection committee may contact ODOT and outside agencies if necessary. Any subfactors identified should be weighed heavily in the differential scoring.

Differential scoring should consider the relative importance of the project manager's role in the success of a given project. The project manager's role in a simple project may be less important than for a complex project, and differential scoring should reflect this, with higher differentials assigned to projects that require a larger role for the project manager.

2. The experience and strength of the assigned staff, including subconsultant staff, should be ranked and scored as noted for Number 1 above, with higher differential scores assigned on more difficult projects. Any subfactors identified in the project notification should be weighed heavily in the differential scoring.

As above, other agencies may be contacted.

3. The consultants' past performance on similar projects shall be ranked and scored on a relative, differential scoring type basis, with the highest ranked consultant receiving a commensurately greater number of points. The selection team should consider ODOT CES performance ratings if available, and consult other agencies as appropriate. The use of CES ratings shall place emphasis on the specific type of services requested.

The differential scoring should consider the complexity of the project and any subfactors identified in the project notification.

4. The consultant's workload and availability of qualified personnel, equipment and facilities shall be ranked and scored on a relative, differential scoring type basis. The scoring shall consider quantifiable concerns regarding the ability of a firm (or firms) rated higher in other categories to complete the work with staff members named in the letter of interest.

## LPA SCOPE OF SERVICES FORM

### A. Project Identification:

County	<b>LUCAS</b>	Route	<b>Seaman Road Bridge</b>	Section	<b>over Otter Creek</b>
Project sponsor / Maintenance responsibility:			<b>CITY OF OREGON</b>		
Local Let		<b>YES</b>	ODOT Let		
Scope field review:			Scope meeting:		
Highway Functional Classification			<b>URBAN COLLECTOR</b>		
PID					
Fiscal Year			Proposed Sale Date		

### B. Design Standard

**ODOT L&D AND BRIDGE DESIGN MANUAL.**

### C. Project Description

Transportation Issue to be Corrected:					
Replacement of existing deteriorating single span reinforced concrete beam bridge with full height concrete abutments walls with a new precast concrete structure on spread footings.					
Prior studies / plan (identify):		<b>Hydraulic (preliminary)</b>			
The City of Oregon's 1974 STORM SEWER AND DITCH SURVEY performed by Finkbeiner, Pettis & Strout provides recommendations for bridge spans. It noted that the existing span was adequate. The final proposed structure type will be determined as part of the design portion of this project, which will be done in accordance to the ODOT Bridge Design Manual. The most feasible structure will be determined based on survey data, profile alternatives, hydraulic analyses, cost analyses, environmental characteristics, soils conditions, etc.					
Estimated Project Length: (begin pavement to end pavement including bridge)					<b>350 ft.</b>
Work Length: (including project length & approach work)					<b>400 ft.</b>
Alignment:	Existing	<b>X</b>	Relocated		
Profile:	Existing	<b>X</b>	New		
Logical Termini: (w/explanation)		<b>Maintain roadway approach work to within 175 ft off each end of the bridge</b>			

### D. Typical Sections

#### Existing:

Width:	Pavement	<b>24 +/- ft</b>	Graded Shoulder	<b>NA</b>	Treated Shoulder	<b>NA</b>
R/W	<b>60 ft</b>					
Bridge:	face to face of rails	<b>33 +/- ft</b>	or toe to toe of parapets		<b>N/A</b>	
Curbs	Yes		No	<b>X</b>		



Curb ramps	Yes		No	<b>X</b>	
Sidewalks	Yes		No	<b>X</b>	Comment
Guardrail	Yes	<b>X</b>	No		Type <b>Type 5</b>

**Proposed:**

Width:	Pavement	<b>24 ft</b>	Paved Shoulder	<b>5 ft</b>	Treated Shoulder	<b>TBD</b>
Bridge	face to face of rails	<b>TBD</b>	or toe to toe of parapets	<b>NA</b>		
Median:	Yes		No	<b>X</b>	Type	
Curbs:	Yes		No	<b>X</b>	Type	
Curb ramps:	Yes		No	<b>X</b>		
Sidewalks	Yes	<b>X</b>	No		Comment	<b>Provide 5 ft sidewalk on south side of bridge and road within project limits.</b>
Guardrail	Yes	<b>X</b>	No		Type	<b>MSG along north side of road</b>

**Supplemental Information**

ADT	<b>5,830</b>	Design ADT	
DHV		Certified Traffic	
T24			
Design Speed	<b>35 MPH</b>	Legal Speed	<b>35 MPH</b>
Comments:			

**E. Right-of-Way**

Right-of-Way Plan:	Yes	<b>X</b>	No			
Approximate Number of Parcels:	<b>~ 6 Parcels</b>					
Known relocations:	Yes		No	<b>None</b>		
Railroad Involvement:	Yes		No	<b>X</b>		
Railroad Name:	<b>NA</b>					
Encroachments:	<b>NA</b>					
Airway Highway Clearance:	Yes		No	<b>X</b>	Remarks	
Airport Name	<b>NA</b>					
Comments:	<b>NA</b>					

Note: Provide a footprint of proposed and existing right of way limits as soon as available to District Env. Coordinator and District Real Estate Administrator.

Caution: Environmental needs to be clear prior to the beginning of right of way acquisition. A Local, utilizing their own monies, assumes many risks by proceeding with acquisition prior to environmental being cleared. These risks include purchasing r/w that may never be used for the project and purchasing a site that contains the need for a hazardous waste cleanup.

**F. Utilities**

Aerial:

Phone	Yes	<b>X</b>	No		Name of Company	<b>AT&amp;T</b>
Cablevision	Yes	<b>X</b>	No		Name of Company	<b>BUCKEYE CABLE</b>
Power	Yes	<b>X</b>	No		Name of Company	<b>TOLEDO EDISON</b>

Buried:

Phone	Yes		No		Name of Company	
Cablevision	Yes		No		Name of Company	
Power	Yes		No		Name of Company	
Gas	Yes	<b>X</b>	No		Name of Company	<b>COLUMBIA GAS</b>
	Yes		No	<b>X</b>	Name of Company	
Water	Yes	<b>X</b>	No		Private	Public <b>X</b>
Sanitary Sewer	Yes	<b>X</b>	No		Private	Public <b>X</b>
Storm Sewer	Yes	<b>X</b>	No		Private	Public <b>X</b>
Other						
Comments						

**G. Structure Requirements**

**Existing Structure information: NA**

Structure type:	<b>Concrete beams w/ concrete abutments</b>					
Sufficiency Rating:	<b>65.1</b>	General Appraisal	<b>4A</b>	Bridge No.	<b>1363</b>	
Structure File No.	<b>4863119</b>		Crossing	<b>Otter Creek</b>		
Bridge length:	<b>26 ft</b>					
Number of Spans	<b>1</b>					
Eligible for the National Historical Register	Yes		No	<b>X</b>		

**Proposed Structure: NA**

New Structure:	Yes	<b>X</b>	No			
Rehabilitate Existing Bridge	By:					
Structure width:	<b>TBD</b>		Structure type:	<b>TBD (most likely 3-sided Box)</b>		
Number of spans:	<b>1</b>					
Beam Type:	Concrete Box		Steel			
Other Design Considerations / Explanation of Change in Line/Grade:						
Guardrail Type:	<b>Type MSG w/ Twin Steel Tube Railing</b>					

**J.Design Exception(s) required – NA**

Yes		No	<b>X</b>	Explain	
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**K.Traffic Control**

Signing:	Yes	<b>X</b>	No		Remarks	
Striping:	Yes	<b>X</b>	No		Remarks	
Lighting:	Yes		No	<b>X</b>	Remarks	
Signals:	Yes		No	<b>X</b>	Remarks	
RPM's:	Yes		No	<b>X</b>	Remarks	

**L. Maintenance of Traffic**

Detour	<b>X</b>		Part Width	
Remarks:				

**M.Driveways**

Yes	<b>X</b>	No	Type	<b>Gravel, Asphalt and Concrete to match existing</b>
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**L. Project Funding**

Project Cost Estimate	<b>TBD</b>				
Quantity splits needed in plans to differentiate funding participation:	Yes		No	<b>X</b>	
Comments:	<b>NA</b>				
Coordination with Concurrent Projects Required:	Yes		No	<b>X</b>	
Comments:	<b>NA</b>				

Cost Estimates:

	Total Federal Funds/Percent Split		Total Local Funds/Percent Split	
PE	N/A		<b>\$140,000</b>	<b>100%</b>
RIGHT OF WAY	N/A		<b>32,100</b>	<b>100%</b>
UTILITIES	N/A		N/A	
CONSTRUCTION	<b>\$606,556</b>	<b>95%</b>	<b>\$31,924</b>	<b>5%</b>
CONST ENGINEERING	<b>\$45,600</b>	<b>95%</b>	<b>\$2,400</b>	<b>5%</b>
TOTAL	<b>\$652,156</b>		<b>\$206,424</b>	

**M. Environmental**

**Scope of the Proposed Action /Involvement with Resources:** NA

These are actions and/or items the District Environmental Staff deems necessary to address as part of the LPA project environmental documentation. This form is not all inclusive, and more items may be required upon initiation of agency coordination and field studies.

	Not required	Required	Responsibility	Due Date
Tentative CE Level _____				
Purpose and Need Statement				
ODOT Bridge PA				
Cultural Resource Phase 1				
Cultural Resource Phase II				
Mitigation				
Cultural Resource Section 4(f)				
Data Recover Plan-Documentation for Consultation				
Section 4(f)/6(f)-Park/Recreation				
Ecological MOA				
Ecological Survey				
Wetland Survey				
Section 9/Section 10 Stream				
404 NWP-Army Corps of Engineers				
404 PCN-Army Corps of Engineers				
404 Individual Permit-Army Corps of Engineers				
401 OEPA Certification Application				
Coast Guard Coordination				
ODNR Coastal Zone				
Scenic River				
Farmland Screening or FCIR				
Public Involvement				
Public Meeting/Hearing				
ESA-Screening				
ESA Phase I/Phase II/Remediation				
Drinking Water Resources				
Flood Plain/Flood Way				

<b>Scope of the Proposed Action /Involvement with Resources:</b> NA				
These are actions and/or items the District Environmental Staff deems necessary to address as part of the LPA project environmental documentation. This form is not all inclusive, and more items may be required upon initiation of agency coordination and field studies.				
<b>Environmental Justice</b>				
<b>Noise Study</b>				
<b>Air Quality</b>				

Asbestos Inspection Required:	Yes	<b>X</b>	No	
Comment:	<b>NA</b>			

Any Known Environmental Concerns (ex. historic properties on National Register, wetlands, underground storage tanks, stream relocation):

- Minor stream relocation at bridge for better hydraulic alignment with new structure
- Possible contaminated soils in Otter Creek

**N. Roles / Responsibilities**

Construction plan development:	<b><i>ODOT Prequalified Consultant</i></b>
Proposal/Specification Development:	<b><i>CITY OF OREGON / Consultant</i></b>
LPA Agreement:	ODOT
Form and preliminary legislation:	ODOT
Advertising and award of contract:	<b><i>CITY OF OREGON</i></b>
Construction inspection:	<b><i>CITY OF OREGON / Consultant</i></b>
R/W plan development:	<b><i>ODOT Prequalified Consultant</i></b>
R/W acquisition / appraisals:	<b><i>ODOT Prequalified Consultant</i></b>
Utility relocation:	<b><i>CITY OF OREGON</i></b>

**O. Field Review**

Date:	
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REPRESENTATIVES PRESENT:

Name	Company	Phone	E-mail

<b>P. COMMITMENT DATES</b>	<b>ODOT-let</b>	<b>Local-let</b>	<b>Reservoir</b>
<b>ACTIVITY</b>		<b>START DATE</b>	
Authorization to Proceed		<i>January 2018</i>	
Stage 1 Review		<i>July 2018</i>	
Stage 2 Review		<i>December 2018</i>	
Stage 3 Review		<i>July 2019</i>	
R/W Plans Approved/Not Required		<i>April 2019</i>	
Bid document & tracings to District		<i>December 2019</i>	
R/W and Utility Clearance		<i>November 2019</i>	
Environmental Clearance		<i>March 2019</i>	
Plan Package to C. O.		<i>February 2020</i>	
Award Date		<i>June 2020</i>	

Other due dates of interest:

- County to submit plans, proposal, estimate (PS&E) to the District
- County certifies R/W and utility clearance to the District
- County submits bid results to District

Schedule Explanation: Authorization to Proceed Start Date is the date that the District submits the programming package to Central Office. Finish Date for said activity is when a state job number has been established. Start Date for Environmental Clearance is normally the same as the date the project has been programmed. Start Date for Stage 2 Review is the date of submission to the District of the preliminary R/W plans. Finished date for said activity is when comments are returned to the LPA. Start Date for R/W Plan Approved is when the District has received final R/W plans and associated documents. Finish Date for said activity is when the District has approved said plans and associated documents. Start Date for R/W and Utility Clearance is the date that the LPA is authorized to begin acquisition. Finish date for said activity is when the District certifies clearance to FHWA. The LPA should certify R/W and Utility Clearance to the District one month before the R/W and Utility Clearance Finish Date. Start Date for Plan Package

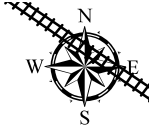
to C. O. is the date that the PS&E package leaves the District and the finish date is the day it is logged in at Central Office. One should allow forty-five days from Plan Package to C.O. for PS&E approval and project advertising before the Sale Date. Advertising needs to be three weeks minimum and cannot start until PS&E approval is obtained. Start date for the Award Date is the Sale Date of the project. And the Finish Date for the Award Date is the date the project was awarded. Summary of bid tabs and the identity of the awarded contractor shall be submitted to ODOT no later than one week after the award.

Project Schedule Approval:

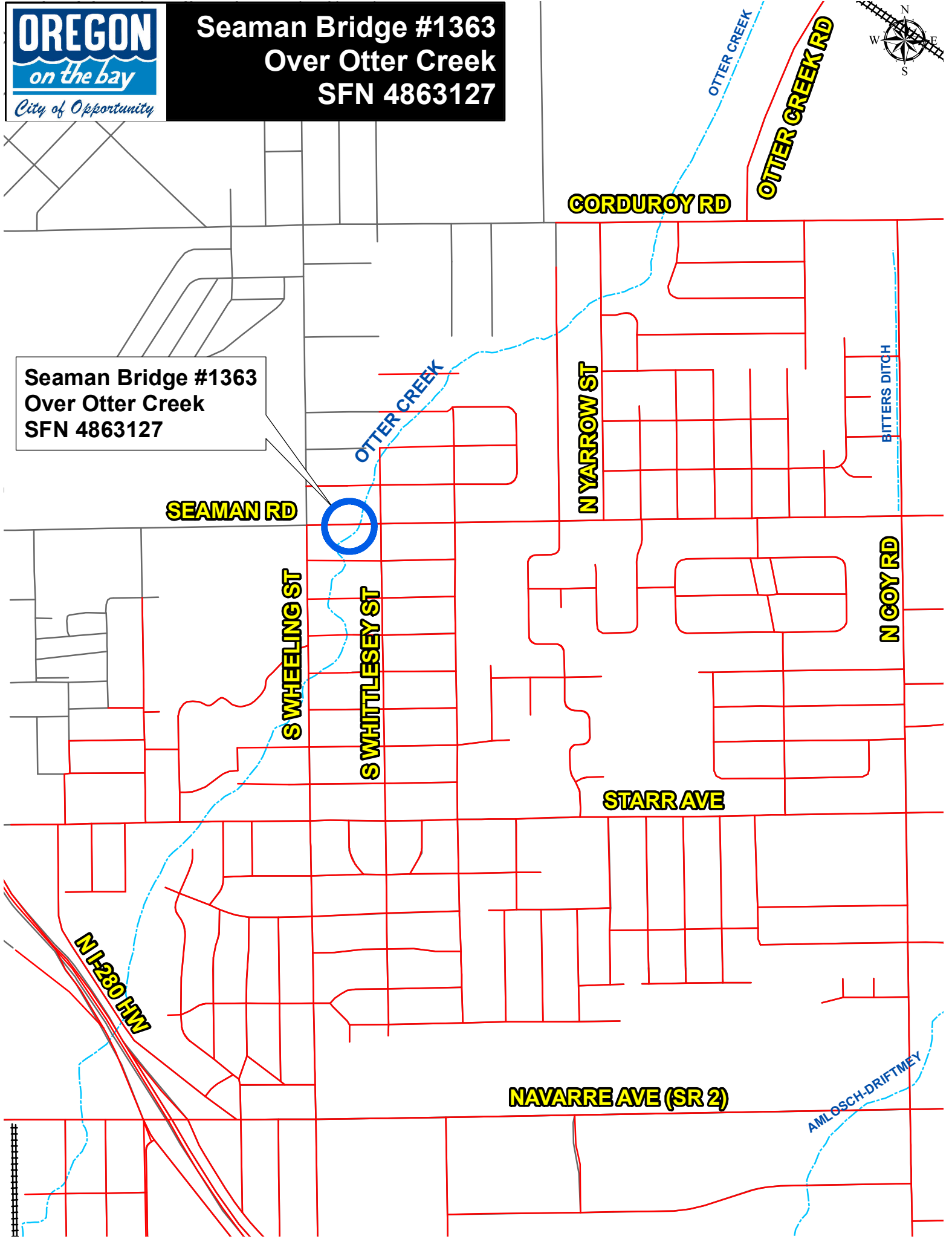
Environmental Coordinator		Real Estate Admin.	
Program Manager		Project Manager	
Production Administrator			



**Seaman Bridge #1363  
Over Otter Creek  
SFN 4863127**



**Seaman Bridge #1363  
Over Otter Creek  
SFN 4863127**



**SEAMAN RD**

**S WHEELING ST**

**S WHITTLESEY ST**

**STARR AVE**

**NAVARRE AVE (SR 2)**

**CORDUROY RD**

**N YARROW ST**

**N GOYRD**

**OTTER CREEK RD**

**OTTER CREEK**

**BITTERS DITCH**

**AMLOSCH-DRIFTMEY**

**NI-280 HWY**



## LPA SCOPE OF SERVICES FORM

### B. Project Identification:

County	<b>LUCAS</b>	Route	<b>Yarrow Street Bridge</b>	Section	<b>over Otter Creek</b>
Project sponsor / Maintenance responsibility:			<b>CITY OF OREGON</b>		
Local Let		<b>YES</b>	ODOT Let		
Scope field review:			Scope meeting:		
Highway Functional Classification			<b>URBAN LOCAL</b>		
PID					
Fiscal Year			Proposed Sale Date		

### B. Design Standard

**ODOT L&D AND BRIDGE DESIGN MANUAL.**

### C. Project Description

Transportation Issue to be Corrected:					
Replacement of existing deteriorating single span reinforced concrete beam bridge with full height concrete abutments walls with a new precast concrete structure on spread footings.					
Prior studies / plan (identify):		Hydraulic (preliminary)			
The City of Oregon's 1974 STORM SEWER AND DITCH SURVEY performed by Finkbeiner, Pettis & Strout provides recommendations for bridge spans. It noted that the existing span was adequate. The final proposed structure type will be determined as part of the design portion of this project, which will be done in accordance to the ODOT Bridge Design Manual. The most feasible structure will be determined based on survey data, profile alternatives, hydraulic analyses, cost analyses, environmental characteristics, soils conditions, etc.					
Estimated Project Length: (begin pavement to end pavement including bridge)					300 ft.
Work Length: (including project length & approach work)					350 ft.
Alignment:	Existing	X	Relocated		
Profile:	Existing	X	New		
Logical Termini: (w/explanation)		Maintain roadway approach work to within 150 ft off each end of the bridge			

### D. Typical Sections

#### Existing:

Width:	Pavement	<b>20 +/- ft</b>	Graded Shoulder	<b>NA</b>	Treated Shoulder	<b>NA</b>
R/W	<b>60 ft</b>					
Bridge:	face to face of rails	<b>25 +/- ft</b>	or toe to toe of parapets		<b>N/A</b>	
Curbs	Yes		No	<b>X</b>		
Curb ramps	Yes		No	<b>X</b>		

Sidewalks	Yes		No	<b>X</b>	Comment	
Guardrail	Yes	<b>X</b>	No		Type	<b>Type 5</b>

**Proposed:**

Width:	Pavement	<b>24 ft</b>	Paved Shoulder	<b>2 ft</b>	Treated Shoulder	<b>TBD</b>
Bridge	face to face of rails	<b>TBD</b>	or toe to toe of parapets	<b>NA</b>		
Median:	Yes		No	<b>X</b>	Type	
Curbs:	Yes		No	<b>X</b>	Type	
Curb ramps:	Yes		No	<b>X</b>		
Sidewalks	Yes	<b>X</b>	No		Comment	<b>Provide 5 ft sidewalk on east side of bridge and road within project limits.</b>
Guardrail	Yes	<b>X</b>	No		Type	<b>MSG along west side of road</b>

**Supplemental Information**

ADT	<b>313 (2014)</b>	Design ADT	
DHV		Certified Traffic	
T24			
Design Speed	<b>35 MPH</b>	Legal Speed	<b>35 MPH</b>
Comments:			

**E. Right-of-Way**

Right-of-Way Plan:	Yes	<b>X</b>	No			
Approximate Number of Parcels:	<b>~ 4 Parcels</b>					
Known relocations:	Yes		No	<b>None</b>		
Railroad Involvement:	Yes		No	<b>X</b>		
Railroad Name:	<b>NA</b>					
Encroachments:	<b>NA</b>					
Airway Highway Clearance:	Yes		No	<b>X</b>	Remarks	
Airport Name	<b>NA</b>					
Comments:	<b>NA</b>					

Note: Provide a footprint of proposed and existing right of way limits as soon as available to District Env. Coordinator and District Real Estate Administrator.

Caution: Environmental needs to be clear prior to the beginning of right of way acquisition. A Local, utilizing their own monies, assumes many risks by proceeding with acquisition prior to environmental being cleared. These risks include purchasing r/w that may never be used for the project and purchasing a site that contains the need for a hazardous waste cleanup.

## F. Utilities

Aerial:

Phone	Yes	<input checked="" type="checkbox"/>	No		Name of Company	<b>AT&amp;T</b>
Cablevision	Yes	<input checked="" type="checkbox"/>	No		Name of Company	<b>BUCKEYE CABLE</b>
Power	Yes	<input checked="" type="checkbox"/>	No		Name of Company	<b>TOLEDO EDISON</b>

Buried:

Phone	Yes		No		Name of Company	
Cablevision	Yes		No		Name of Company	
Power	Yes		No		Name of Company	
Gas	Yes	<input checked="" type="checkbox"/>	No		Name of Company	<b>COLUMBIA GAS</b>
	Yes		No	<input checked="" type="checkbox"/>	Name of Company	
Water	Yes	<input checked="" type="checkbox"/>	No		Private	Public <input checked="" type="checkbox"/>
Sanitary Sewer	Yes	<input checked="" type="checkbox"/>	No		Private	Public <input checked="" type="checkbox"/>
Storm Sewer	Yes	<input checked="" type="checkbox"/>	No		Private	Public <input checked="" type="checkbox"/>
Other						
Comments						

## H. Structure Requirements

Existing Structure information: NA

Structure type:	<b>Concrete beams w/ concrete abutments</b>					
Sufficiency Rating:	<b>54.5</b>	General Appraisal	<b>4A</b>	Bridge No.	<b>1362</b>	
Structure File No.	<b>4863143</b>		Crossing	<b>Otter Creek</b>		
Bridge length:	<b>29 ft</b>					
Number of Spans	<b>1</b>					
Eligible for the National Historical Register	Yes		No	<input checked="" type="checkbox"/>		

Proposed Structure: NA

New Structure:	Yes	<input checked="" type="checkbox"/>	No			
Rehabilitate Existing Bridge	By:					
Structure width:	<b>TBD</b>		Structure type:	<b>TBD (most likely 3-sided Box)</b>		
Number of spans:	<b>1</b>					
Beam Type:	Concrete Box		Steel			
Other Design Considerations / Explanation of Change in Line/Grade:						
Guardrail Type:	<b>Type MSG w/ Twin Steel Tube Railing</b>					

**N.Design Exception(s) required – NA**

Yes		No	<b>X</b>	Explain	
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**O.Traffic Control**

Signing:	Yes	<b>X</b>	No		Remarks	
Striping:	Yes	<b>X</b>	No		Remarks	
Lighting:	Yes		No	<b>X</b>	Remarks	
Signals:	Yes		No	<b>X</b>	Remarks	
RPM's:	Yes		No	<b>X</b>	Remarks	

**P. Maintenance of Traffic**

Detour	<b>X</b>		Part Width	
Remarks:				

**Q.Driveways**

Yes	<b>X</b>	No	Type	<b>Gravel, Asphalt and Concrete to match existing</b>
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**L. Project Funding**

Project Cost Estimate	<b>TBD</b>				
Quantity splits needed in plans to differentiate funding participation:	Yes		No	<b>X</b>	
Comments:	<b>NA</b>				
Coordination with Concurrent Projects Required:	Yes		No	<b>X</b>	
Comments:	<b>NA</b>				

Cost Estimates:

	Total Federal Funds/Percent Split		Total Local Funds/Percent Split	
PE	N/A		<b>\$130,000</b>	<b>100%</b>
RIGHT OF WAY	N/A		<b>18,000</b>	<b>100%</b>
UTILITIES	N/A		N/A	
CONSTRUCTION	<b>\$450,560</b>	<b>95%</b>	<b>\$22,528</b>	<b>5%</b>
CONST ENGINEERING	<b>\$38,000</b>	<b>95%</b>	<b>\$2,000</b>	<b>5%</b>
TOTAL	<b>\$466,032</b>		<b>\$172,528</b>	

**M. Environmental**

**Scope of the Proposed Action /Involvement with Resources:** NA

**These are actions and/or items the District Environmental Staff deems necessary to address as part of the LPA project environmental documentation. This form is not all inclusive, and more items may be required upon initiation of agency coordination and field studies.**

	Not required	Required	Responsibility	Due Date
Tentative CE Level _____				
Purpose and Need Statement				
ODOT Bridge PA				
Cultural Resource Phase 1				
Cultural Resource Phase II				
Mitigation				
Cultural Resource Section 4(f)				
Data Recover Plan-Documentation for Consultation				
Section 4(f)/6(f)-Park/Recreation				
Ecological MOA				
Ecological Survey				
Wetland Survey				
Section 9/Section 10 Stream				
404 NWP-Army Corps of Engineers				
404 PCN-Army Corps of Engineers				
404 Individual Permit-Army Corps of Engineers				
401 OEPA Certification Application				
Coast Guard Coordination				
ODNR Coastal Zone				
Scenic River				
Farmland Screening or FCIR				
Public Involvement				
Public Meeting/Hearing				
ESA-Screening				
ESA Phase I/Phase II/Remediation				
Drinking Water Resources				
Flood Plain/Flood Way				
Environmental Justice				
Noise Study				
Air Quality				



<b>P. COMMITMENT DATES</b>	<b>ODOT-let</b>	<b>Local-let</b>	<b>Reservoir</b>
<b>ACTIVITY</b>		<b>START DATE</b>	
<b>Authorization to Proceed</b>		<b>January 2018</b>	
<b>Stage 1 Review</b>		<b>July 2018</b>	
<b>Stage 2 Review</b>		<b>December 2018</b>	
<b>Stage 3 Review</b>		<b>July 2019</b>	
<b>R/W Plans Approved/Not Required</b>		<b>April 2019</b>	
<b>Bid document &amp; tracings to District</b>		<b>December 2019</b>	
<b>R/W and Utility Clearance</b>		<b>November 2019</b>	
<b>Environmental Clearance</b>		<b>March 2019</b>	
<b>Plan Package to C. O.</b>		<b>February 2020</b>	
<b>Award Date</b>		<b>June 2020</b>	

Other due dates of interest:

- County to submit plans, proposal, estimate (PS&E) to the District
- County certifies R/W and utility clearance to the District
- County submits bid results to District

Schedule Explanation: Authorization to Proceed Start Date is the date that the District submits the programming package to Central Office. Finish Date for said activity is when a state job number has been established. Start Date for Environmental Clearance is normally the same as the date the project has been programmed. Start Date for Stage 2 Review is the date of submission to the District of the preliminary R/W plans. Finished date for said activity is when comments are returned to the LPA. Start Date for R/W Plan Approved is when the District has received final R/W plans and associated documents. Finish Date for said activity is when the District has approved said plans and associated documents. Start Date for R/W and Utility Clearance is the date that the LPA is authorized to begin acquisition. Finish date for said activity is when the District certifies clearance to FHWA. The LPA should certify R/W and Utility Clearance to the District one month before the R/W and Utility Clearance Finish Date. Start Date for Plan Package to C. O. is the date that the PS&E package leaves the District and the finish date is the day it is logged in at Central Office. One should allow forty-five days from Plan Package to C.O. for PS&E approval and project advertising before the Sale Date. Advertising needs to be three weeks minimum and cannot start until PS&E approval is obtained. Start date for the Award Date is the Sale Date of the project. And the Finish Date for the Award Date is the date the project was awarded. Summary of bid tabs and the identity of the awarded contractor shall be submitted to ODOT no later than one week after the award.

Project Schedule Approval:

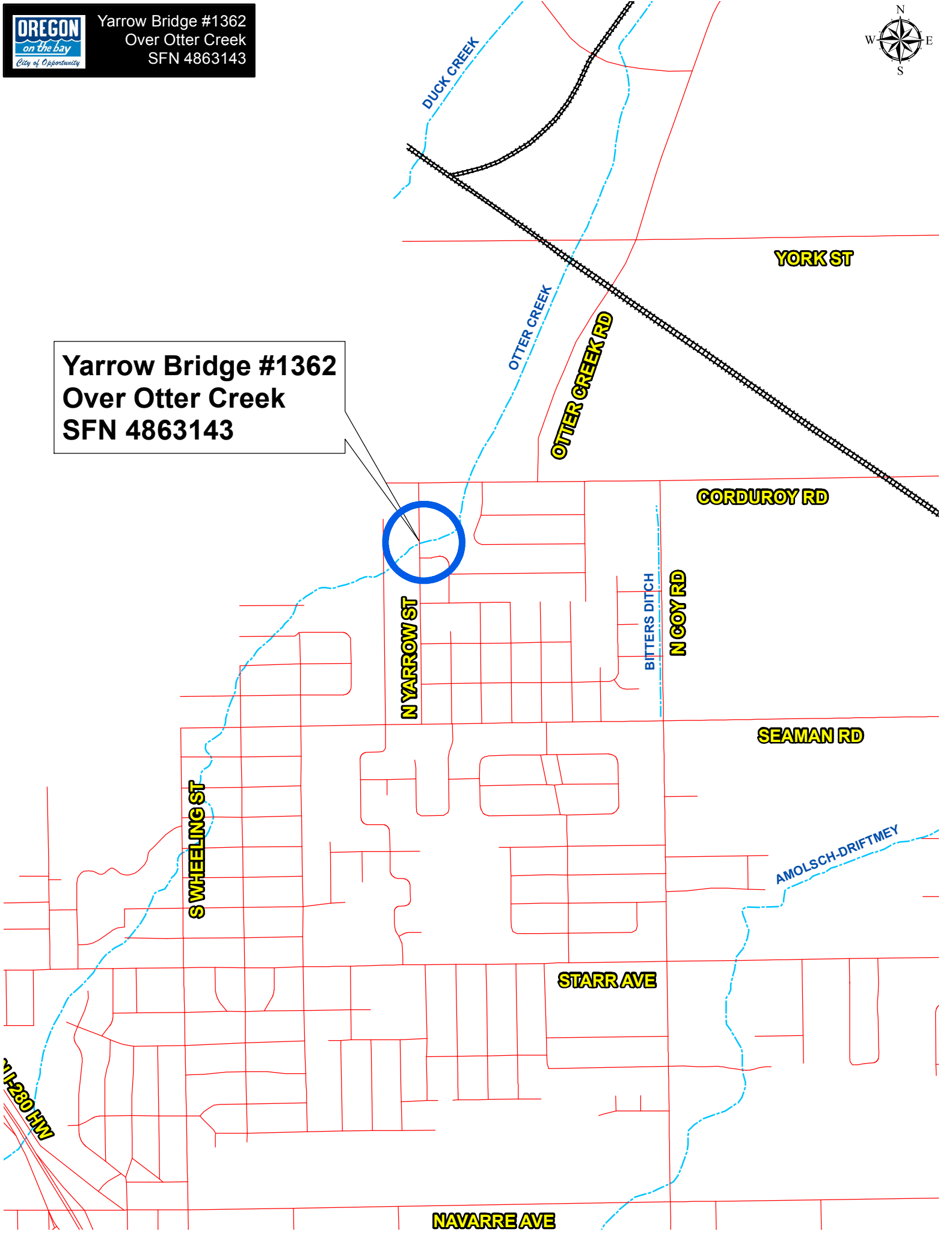
Environmental Coordinator		Real Estate Admin.	
Program Manager		Project Manager	
Production Administrator			



Yarrow Bridge #1362  
Over Otter Creek  
SFN 4863143



**Yarrow Bridge #1362  
Over Otter Creek  
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11280 HW