

CITY OF OREGON, OHIO - BUILDING AND ZONING INSPECTION DEPARTMENT
5330 SEAMAN ROAD, OREGON, OH 43616 / PHONE (419) 698-7071 / FAX (419) 698-7150

Application for **NO WORK AUTHORIZED UNTIL APPLICATION IS APPROVED BY DEPARTMENT STAFF**

ZONING & SITE PLAN APPROVAL & PERMIT

Complete all information below to the best of your ability. A separate application shall be submitted for each building/structure. ALL DRAWINGS SHALL BE TO SCALE. Each application must be accompanied by the following plans: 1) A site plan showing required information necessary to show compliance with Chapter 1105 or Chapter 1151 of the zoning code. 2) The Plans shall be in sufficient detail to determine compliance with the code and accurately show all work, proposed and/or existing, adjacent as applicable. (Minimum number of copies required are: Residential = 3 sets; Commercial & Residential = 4 sets except when a conditional or special use then 12 sets.)

1	Basic Project Information (Print/Type):		
	Street Address	Apt. No.	Parcel No.
2	Owner Info (Print/Type):	Address, City, State & Zip Code	Phone No.
	Owner Name:		
	Occupant/Business:		
3	Contractor Information (Print/Type):	Address, City, State & Zip Code	Phone No.
	Applicant (if not Owner)		
	Architect/Engineer		
	General Contractor		
4	Description of Work to be Done:		
5	A. Is the Project located in a SPECIAL FLOOD HAZARD AREA?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
	B. If "YES" in A, is SPECIAL FLOOD HAZARD DEVELOPMENT permit included with application?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
	C. Is the property served by a private well and/or private septic system?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
<p>CERTIFICATION: I hereby certify that I am the owner of the property or an authorized agent acting on behalf of the owner of record. I understand that no excavation, construction or alteration of any building, structure, sign or part thereof can be undertaken or performed, nor shall use of the above property be initiated until a zoning permit and construction permit (filed under a separate application) for such activity has been approved and issued by the Building and Zoning Inspection Department. I agree that a representative of the City shall have authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of this code or other codes as applicable to such project. Furthermore, I agree to save the City of Oregon harmless for any and all damages. I understand that the permit issued upon approval of this application will expire and work shall not proceed under two conditions as follows: #1 If work has not begun within one (1) year from date of issue and/or #2 If work has begun but has not been completed within two (2) years of the date of issue. I certify that all statements made in this application are true and correct to the best of my knowledge.</p> <p style="text-align: center;">CALL 24 HOURS IN ADVANCE FOR REQUIRED INSPECTIONS AT (419) 698-7071</p>			
Zoning fees for accessory buildings 200 sq. ft. or less, inflatable structures, tents, minor repairs, home occupations, etc...		\$35.00	
Zoning fees for new residential dwellings, alterations, accessory bldgs., etc...		\$50.00	
Zoning fees for all Commercial & Industrial Projects		\$80.00	
Preliminary / Final plats: 1-5 acres (\$50.00) ; 6-20 acres (\$150.00) ; great than 20 acres (\$250.00)			
Site plan review fees: 1-5 acres (\$200.00) ; 6-20 acres (\$300.00) ; greater than 20 acres (\$400.00)			
X	Applicant Signature:	Date:	Value of Project: \$ _____
DO NOT WRITE BELOW THIS LINE - FOR OFFICIAL USE ONLY			
RECEIPT NUMBER	DATE PAID	FEE PAID	Application Received
			By _____
			Date _____
			Application Approved
			By _____
			Date _____
			Permit Issued
			By _____
			Date _____
Is a SPECIAL APPLICATION REQUIRED? <input type="checkbox"/> No <input type="checkbox"/> Yes and Additional Fees Due as outlined below:			
<input type="checkbox"/> WAIVER (\$40.00)	<input type="checkbox"/> EXCEPTION ALLOWED (\$300.00)	<input type="checkbox"/> CONDITIONAL USE PERMIT (\$300.00)	<input type="checkbox"/> SPECIAL USE PERMIT (\$300.00)
Conditions of permit or grounds for denial:			

PERMITS ARE NOT TRANSFERABLE OR REFUNDABLE